

Maharashtra State Council Of Examination , Pune							
OBJECTIVE QUESTION							
FINAL ANSWER KEY GCC - TBC JUNE 2025 ENG 30 - WPM BATCH - '303'							
SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	_____ Are display devices.	Projector	Hdtv	Monitor	All Of Above	D	D
2	_____ Are not display devices.	Projector	Hdtv	Plotter	None Of Above	C	C
3	_____ device is specially used to play games on computer	Mouse	Joystick	Keyboard	None of above	B	B
4	_____ are types of mouse	Mechanical	Optical	Wireless	All of these	D	D
5	_____ Printer is used to print images like engineering drawing, maps etc.	Plotter	Inkjet	Dot Matrix	Laser	A	A
6	In _____ We can store the required different formatting by placing name for it.	Defaults	Formats	Templates	Styles	D	D
7	_____ Is the shortcut key to "Center Align".	Ctrl + G	Ctrl + C	Ctrl + E	Ctrl + H	C	C
8	_____ Is containing of Rows and columns.	Table	Border	Text Box	Rectangle	A	A
9	_____ Line spacing means between two lines there is the spacing of only one line.	1.0 (Single)	1.5	2.0 (Double)	4	A	A
10	By using _____ option we can see the size of the document on screen	Font	zoom	Height	weight	B	B
11	Which keyboard shortcut which copies the selected cell in MS Excel 2019?	Ctrl + a	Ctrl + b	Ctrl + c	Ctrl + d	C	C
12	Which keyboard shortcut is used to apply italic formatting for selected cell in MS Excel 2019?	Ctrl+ I	Ctrl+m	Ctrl+ r	Ctrl+ d	A	A
13	What is the keyboard shortcut to search text in a worksheet ?	Ctrl+ s	Ctrl+ f	Ctrl+ a	Ctrl+ d	B	B
14	Which is heading of the last column in MS excel 2019 ?	XFD	XDF	XDD	XFF	A	A
15	What is recognition of last cell in in MS Excel 2019 ?	XFD1048576	XUU1048577	ZZZ1048657	ABC1048576	A	A
16	Changes made in _____ are applied to all the slides.	Main slide	First Slide	Slide Master	Last Slide	C	C
17	If you make the changes in _____ the changes apply to whole presentation.	Slide Show	Slide sorter	Slide Master	None of the above	C	C
18	_____ view is not available in Powerpoint	Normal	Draft	Notes Page	None of these	B	B
19	_____ is used to create best presentation.	MS Word	Excel worksheet	Notepad	Powerpoint	D	D
20	Use _____ function key to run slide show	F2	F7	F10	F5	D	D
21	_____ is measured in pixels.	Computer memory	Speed of RAM	Size of CPU	Screen resolution	D	D
22	_____ Is an example of programming language.	Binary	Java	Bite Code	Bit Code	B	B
23	_____ are two important parts of E-Mail	Subject and body	Subject and reference	reference and message	reference and body	A	A
24	_____ Cables are more safe than coaxial cables	Twisted Pair	Fiber-Optic	Shield Twisted Pair	None of these	B	B
25	_____ connects the current page of Web Site to another specific page of Web Site.	Downloading	Uploading	Hyperlink	Testing	C	C